



Home-Start Haringey, Hackney and Waltham Forest (HSHH and WF)  
Registered Charity 1107409

HSHH and WF is a voluntary organisation committed to promoting the welfare of families.

**HSHH and WF is a dynamic and established scheme and requires: -**

**A Part-Time Scheme Manager (initially 12hours/2day week, 1year Contract)**

To further develop our Family Support and Volunteer service

- You will need to have knowledge of the voluntary sector and the roles and responsibilities of voluntary management committees.
- Have experience of managing and leading a project and of strategic management, planning and prioritising.
- Be experienced in developing services and ensuring that HSHH and WF delivers high quality support services to families
- Have experience in maintaining existing funding whilst accessing new funding for the organisation

The hours of work are 12 hours, 2 days a week, (increasing to 18hours/3 days in August 2023) including some lunchtime and evening work.

Salary - £33,799 - , plus £1923 OLW

For an application pack please contact. [fatmata@hshhandwf.org](mailto:fatmata@hshhandwf.org)  
Home-Start Haringey, Hackney and Waltham Forest, 100 Tower Gardens Road, N17 7QA. Tel: 02083524151/2.

CV's are accepted

Closing Date 16th March 2023 – 12Noon

**Interviews: 21<sup>st</sup> March 2023**

HSHH and WF is committed to equal opportunities. HSHH and WF is committed to safeguarding and promoting the welfare of children. An enhanced DBS check will be required for this post.